

## Obtaining a Business License

- ⇒ Obtain the business license application form online at [www.townofdavidson.com](http://www.townofdavidson.com) or from the Town Office.
- ⇒ Return completed application form and payment to the Town of Davidson for the particular Business License.
- ⇒ Mail to Town of Davidson, Box 340, Davidson, SK S0G 1A0
- ⇒ or drop it off at the Town Office at 206 Washington Avenue.
- ⇒ The Town of Davidson may issue a business license when the following objectives have been met:
  - The required application has been completed.
  - The required license fee has been paid.
  - The business or the premises it occupies complies with all the zoning, building, water and sewer and other bylaws of the Town.
  - If required, the necessary provincial or federal license has been produced.
- ⇒ Any license issued under the Business Bylaw must be displayed in a prominent place at the location of business for which it was issued. The license must be produced for inspection purposed, upon request of the Town Administrator or his/her delegate or the Bylaw Enforcement Officer.
- ⇒ Not sure if you need a business license: If an individual/business advertises items for sale or offer services for a fee, then you most likely need a business license.

### Things to Remember

- If a business is carried on at more than one location, a license is required for each site.
- A person must renew their license annually (including fee re-submittal) or purchase a license for each project.
- A person must notify the Town if a discontinuance or change in the business' size, nature, or location occurs. A person purchasing or taking over an existing business must notify the Town of any changes to the business contact information. The new license will expire at the end of the original license period.

#### Home Based Businesses/Occupations include:

- |  |                               |                                 |
|--|-------------------------------|---------------------------------|
| • Accountant                                 | • Financial Planner           | • Real Estate                   |
| • Appliance Repair                           | • Insurance Sales             | • Appraiser                     |
| • Unlicensed daycare                         | • Jewelry Design/Repair/Sales | • Real Estate Agent             |
| • Bookkeeping                                | • Laundry Service             | • Repairman                     |
| • Bicycle Repair                             | • Lawyer                      | • Sewing Services               |
| • Computer/electronics repairs/sales/service | • Massage Therapist           | • Sign Painter                  |
| • Consultant Services                        | • Music Teacher               | • Small Engine/Equipment Repair |
| • Desktop Publishing                         | • Pet Groomer                 | • Taxidermy                     |
|  | • Photographer                | • Travel Agent                  |
|  | • Picture Framer              |                                 |
|  | • Private Care Home           |                                 |

#### Town of Davidson

206 Washington Avenue  
 Box 340  
 Davidson, SK S0G 1A0  
[www.townofdavidson.com](http://www.townofdavidson.com)

Phone: 306-567-2040  
 Fax: 306-567-4730  
 Email: [townofdavidson@sasktel.net](mailto:townofdavidson@sasktel.net)



# Town of Davidson



## Business Licensing

Administration Office: (306) 567-2040

Yvonne Jess, Administrator

## ***Business License Guidelines***

The Town of Davidson's *Business Licensing Bylaw* aims to regulate businesses, ensure compliance with land use and building regulations, gather land use information, and facilitate planning decisions.

**With the exception of store-front businesses, no person may carry on any business in the Town of Davidson without a license.**

For purposes of definitions, business indicates any of the following activities, whether or not for profit and however organized or formed:

- A commercial, merchandising or industrial activity or undertaking;
- The carrying on of a profession, trade, occupation, calling or employment;
- An activity providing goods or services;
- If an individual/business advertises items for sale or offer services for a fee, then you most likely need a business license. For the purpose of the Business License Bylaw, advertising includes any form of print/radio/television/social media utilized.

In accordance with the Zoning Bylaw, a Development Permit will be required prior to the issuance of a Business License for a Home-Based Business.

For a copy of the Business Bylaw and/or the Town of Davidson's Zoning Bylaw, please visit the Town of Davidson's website at [www.townofdavidson.com](http://www.townofdavidson.com).

## ***Schedule of Fees and Business Classes:***

### **License Fee for Home-Based Businesses \$ 50**

Home-based business indicates business located on land or within a building where the land or building is primarily used for residential purposes and the owner(s) are the full-time residents. A home based businesses is the secondary use of a residential property and is not the sole source of income for the residents/occupants.

### **License Fee for Contractors (Annual) \$ 250**

Contractor indicates a person/business that constructs, alters, maintains, repairs or removes buildings or structures, installs heating, plumbing, electrical or other fixtures, or performs other similar work in the Town and who does not have a business premises in the Town. This class of Contractors have employees.

### **License Fee for Self-Employed Contractors \$ 100**

Contractor indicates a person that constructs, alters, maintains, repairs or removes buildings or structures, installs heating, plumbing, electrical or other fixtures, or performs other similar work in the Town and who does not have a business premises in the Town. This class of Contractors have no employees.

### **License Fee for Direct Sellers \$ 100**

Direct Seller indicates a person carrying on business in the Town who:

- goes from house to house selling or offering for sale, or soliciting orders for the future delivery of goods or services; and/or
- By telephone offers for sale or solicits orders for the future delivery of goods or services.

### **License Fee for Transient Traders \$ 100**

Transient trader indicates a person carrying on business in Town who:

- Offers goods or merchandise for sale by retail or auction; or
- Solicits any person who is not a wholesaler or retail dealer for orders for the future delivery of goods or merchandise;
- Does not include a person who is required to be licenses pursuant to the Direct Sellers Act or who is an occupant of property that is used for business purposes.

*Disclaimer: This brochure contains general information. Please refer to the Town's corresponding bylaws for specifics and exact wordings.*